



Evergreen Lake House Floor Plan Guidelines

- Draw tables as you would like the initial room set-up (example layout below).
- If you are not sure exactly how you want the set-up, please call us and we will be happy to offer suggestions. Call us at 720.880.1310
- If a mistake is made and you did not make copies, a floor plan may be found on our website: www.evergreenrecreation.com.
- We would like the floor plan completed at the final walk-through date.
- We have available:

200 - natural wood folding chairs
(cushioned seat)

100 - outside white folding ceremony chairs

24 - 5' round tables

10 - 6' banquets

3 - 8' banquets

5 - 30" round cabaret tables

2 - 18" x 6' tables

2 - half 5' round tables

2 - 10" x 6' table tiers/risers

2 - 30" x 30" square tables

4 - high chairs

Please indicate number of chairs at all tables, if applicable.

You are welcome to rent your own chairs and tables. If you choose to do this, please let us know.

If you are renting, remember that our maximum capacity is 200, and any rental deliveries must come at the event time-in and be collected by the "clean and empty" time.

Thank you,
The Evergreen Lake House Staff

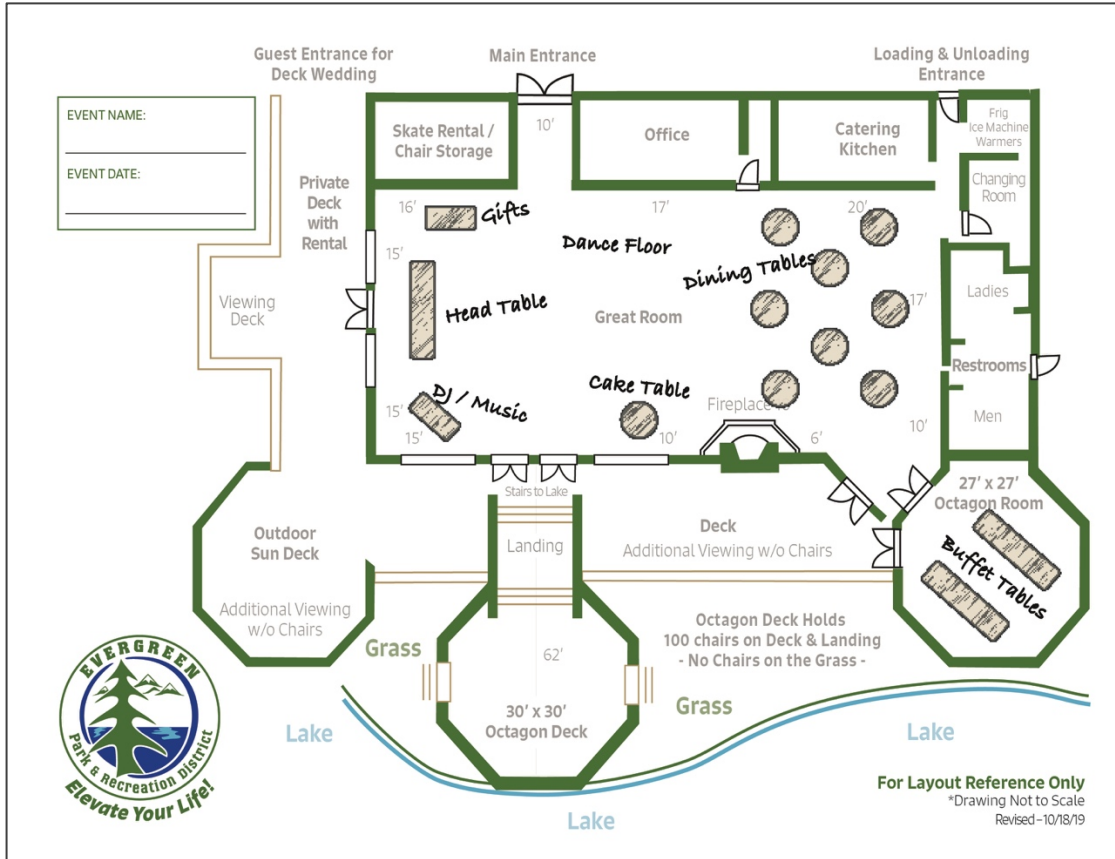


Figure 1 - Example Layout